

IOM Worlds 2026 – Final Setup Checklist

1. Site Setup (13–14 May)

- Check everyone has turned up
- Gate entry staffed by security + meet & greet team; Datchet flags installed. *“Gate entry – manned by security and meet and greet team... Decorated with Datchet flags”*
- Signage laid out around the site
- Campervan and tent areas marked and opened.
- Car parking areas marked (upper = competitors, lower = visitors).
- Toilets checked, cleaned and mobile home tank access ready.
- Competitor rigging area prepared. (Wind dependant)
- Catering areas prepared and stocked (Alpine 8–3pm, upstairs bar 3–8:30pm).
- Measuring/inspection area set up in clubhouse café + tank dipping gazebo.
- Event Office prepared.
- Judges area prepared in clubhouse.
- Secure locations for media equipment identified,
- Race team kit checked and ready
- Radio batteries charged and radios checked
- Heat holding areas taped on track by launch platform.
- Launch & retrieval platforms (scaffold + aquadock) installed.
- Course marks placed for East, Beach, North areas.
- Event volunteer bibs ready to distribute
- Official notice board installed in clubhouse.
- Overnight boat storage prepared (beach hut + clubhouse).
- Charging bay set up on SE side of club.
- Country flag poles installed in front of clubhouse and flags raised after opening ceremony.

2. Documentation & Communications

- Official Notice Board set up and mirrored on website and folder in race team area
- WhatsApp group created for competitor communication.
- All printed documents prepared and located with umpires, scorers and race team
- Radios checked to PRO, AROs, mark boats, scorer, beach marshal, lead umpire, event coordinator.
- Loud hailers tested.
- Course area signage installed.

3. Equipment Inspection & Registration (15–16 May)

Registration

- Goodie bags prepared (10L bag, towel, hat, IOM booklet, programme, local info). Observer willingness checked.

- Certificates + PSN checked. Emergency contact details verified. Age category confirmed.
- All paperwork in place
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- Payments taken for guests (opening, BBQ, closing).

Equipment Inspection

- All equipment in place. 2 sets scales with stand, 2 sail measuring tables with measuring sticks, one tank for length, draft and bulb depth check.
- Measurement forms printed and in reception
- Box for completed forms which must be available for reference during regatta
- All allocated volunteers available
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- Process - Fin & bulb weighed and stamped. Batteries weighed and heaviest marked. Hull weighed with lightest battery + fin + bulb. A/B/C rigs weighed; heaviest identified. Sails check-measured and stamps verified. Tank test for draft, bulb depth, hull length.
- All items stamped or signed with Worlds stamp.
- Spreadsheet updated with completion times + queries.
- Completion cards ready for competitors to hand to registration so they can collect goodie bag, bib etc and finish registration process
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4. Pre-Regatta Racing (15–16 May)

- Practice course set.
- Timer available for practice races (2–4pm).
- Monitor assigned. Boat on standby for rescue.

5. Race Officer & Umpire Briefing (16 May, 18:00)

- Welcome + introductions.
- Briefing
- Any SSI/NoR changes announced.
- Marks and HMS promotion/demotion numbers confirmed.
- Forecast indicates which course area on first race day

6. Opening Ceremony (16 May, 19:00)

- Upstairs and downstairs bar open with limited drinks.
- Finger food/buffet prepared.
- Seating for 120 arranged.
- Team flag presentations organised.
- Theme music loaded for each country.

7. Racing Setup (Daily)

Morning (Day 1 example)

- Motor boats launched (7am).
- Volunteer briefing (8am).
- Scoring van positioned.
- Scoring system set up in boardroom.
- Course board + fleetboard installed.
- Radios issued.
- Countdown system tested.
- Loud hailers ready.
- Course area announced via notice board + WhatsApp.

During Racing

- Heat marshal calls heats on time.
- Observers assigned.
- Start sequences run with 2-minute tape.
- Rig-change pauses enforced (5 minutes).
- Results recorded (paper + phone + video + voice).
- Fleetboard updated and photo sent to scorer.
- HMS updated + backups taken.

End of Day

- Motor boats moored or stored.
- Radios returned for charging.
- Country rep debrief held.
- Competitor debrief + random prize "In it to win it"
- Race team debrief
- Country Debrief. Lessons learned

8. Course Area Change Procedure

- New course laid by mark boat.
- Course change broadcast via PA + WhatsApp.
- New marshalling area set up.
- Fleetboard, course board, start box, competitors moved.
- Launch/retrieval areas confirmed to competitors.

9. Social Events

Tuesday BBQ (19 May)

- BBQ prepared by Keith + volunteers.
- Bar open.
- Random prizes ready.

Lay Day (20 May)

- Local activity guidance available on website.
- Rescue boat available for practice.

Closing Dinner & Prizegiving (23 May)

- Hog roast + veggie option prepared.
- Bar staffed by volunteers.
- Trophies for top 10 + 7 age categories ready.

10. Media Setup

- Two fixed race cameras Positioned.
- Roving camera ready.
- Commentary team briefed.
- Daily update workflow prepared. Starlink upload after each race
- Media team camping area ready.

11. Post-Racing

- Random spot checks performed (weights, stamps).
- Paperwork stored securely.

12. Post-Event

- Count the social media connections for articles, daily update, youtube videos
- Prepare presentation for Datchet sailing club
- Final report to IOMICA prepared (due before August).
- Finalise budget
- Return Umpires to airport.
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